



**BOD Meeting  
3/17/2025  
BREMS Office  
3pm**

Present: Mary Kathryn Allen, Lori Meadows, Robert Lipscomb, Tim McConville, Bruce Stratton, Danny Williams, Jeff Tanner, Lisa Aiken, Jason Ferguson, Michelle Turner, Len Cohen

Absent: Susan Walton, Sara McConville, Brad Beam, Kayla Long

The meeting was called to order at 3:03pm

Discussion around the vote that was taken last week from the EMS Council Presidents. The new regions have been confirmed and BREMS will now be in the same region as WVEMS Council in Roanoke.

Janet Blankenship asked if there was any interest in applying for the RFP ourselves and lead the newly proposed region by submitting a proposal to the state to their RFP for council contracts.

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## 1. Request for Proposal (RFP) Process

- The RFP will be open from July 1st to September 1st.
- Any entity, including 501(c)(3) organizations, may submit a proposal.
- Proposals will be evaluated to determine seven regional offices within the Commonwealth.
- As of January 1st, the current regional structure will transition to seven designated EMS Councils.
- A decision on awarded contracts will be made between September 1st and October 1st.

## 2. Discussion on RFP Requirements

- Jeff Tanner inquired about the state's expectations for the RFP.
- Discussion ensued about whether a draft RFP or specific requirements had been released.
- Allen, Mary Kathryn (VDH) acknowledged the lack of clarity but confirmed follow-up actions would be taken.

### 3. Voting on Prior Meeting Minutes (March 10th Meeting)

- Motion to approve the February 19th minutes was made by Bruce Stratton.
- Seconded by Michelle Turner
- Vote: Unanimous; No opposition.
- Motion carried.

  

- Motion to approve the March 10th minutes was made by Bruce Stratton.
- Seconded by Michelle Turner.
- Vote:; No opposition.
- Motion carried.

### 4. Next Steps & Action Items

- Janet M. Blankenship will consult Stephanie and provide updates on any changes.
- A revised summary will be distributed.
- Mary Kathryn will conduct a Doodle Poll to determine the next meeting date.

### 5. Adjournment

- The meeting concluded with thanks to all participants.
- Certain members (Michelle, Robert, Mary Kathryn, Lori) were asked to stay on for a follow-up discussion regarding K9 Billie.

Meeting Adjourned at 3:47